MINUTES OF ROTHERWICK PARISH COUNCIL'S ANNUAL PARISH MEETING HELD ON WEDNESDAY 17th JUNE 2026

Councillors: Hugh Radesk (HR)(Chair), Adam Bealey(AB)(Vice Chair), Sarah Jane Gasser(SJG) and Jonathan Wort(JW).
In Attendance: Susan Richardson, Clerk & RFO, HDC Cllrs Ann Baty, Selena Coburn(Part), Dermot Smith and HCC Cllr Chris Dorn(Part).

01/26	**ELECTION OF CHAIRMAN** - Cllr Gasser Proposed Cllr Radesk be elected Chairman. The Proposal was Seconded by Cllr Bealey. Cllr Radesk was elected to serve as the Chairman of Rotherwick Parish Council. Cllr Radesk completed the Acceptance of Office which the Clerk, as the Proper Officer, witnessed.
02/26	**ELECTION OF VICE CHAIRMAN -** Cllr Gasser Proposed Cllr Bealey be elected Vice Chairman. The Proposal was Seconded by Cllr Wort. Cllr Bealey was elected to serve as Vice Chairman of Rotherwick Paish Council. Cllr Bealey completed the Acceptance of Office which the Clerk, as the Proper Office, witnessed.
03/26	**APOLOGIES** no apologies were received.
04/26	**DECLARATIONS OF INTEREST & APPLICATION FOR DISPENSATION under s33 of the Localism Act 2011.** None declared.
05/26	**PUBLIC PARTICIPATION** **HCC Update** - (i) Cllr Chris Dorn advised that he remains a HDC Cllr for Odiham Ward as well as the newly elected HCC Cllr for Odiham & Hook where his email is chris.dorn@hants.gov.uk (ii) The Hampshire & Solent Combined County Authority (CCA) has now been created, marking a significant step in devolving power to the region. This was billed as 'Devolution' with an accompanying Mayor and money, but with the Mayoral elections deferred to 2028. (iii) Local Government Reorganisation is starting. HDC has appointed Cllrs Neighbour and Radley to the transitional 'Joint Committee'. (iv) Electrical Vehicle Charging - HCC plans a major expansion of electrical vehicle charging with around 17,000 new community charging points focused on residents without off-street parking. Backed by £6.662m of Government funding, the scheme unlocks £90m of private investment from charge-point operators *Believ*, allowing delivery at no cost to the council. **HDC Update** (i) A Smart Move towards the right home - HDC has launched a new downsizing scheme aimed at residents who no longer need a larger affordable home. Smart Move is designed to help meet demand for affordable homes for rent, which far outweigh supply in the district. (ii) Local Plan Scoping Consultation - The new Local Plan will set out the long-term approach to a range of planning matters. These include sites for new homes and commercial facilities, infrastructure delivery and protection of the natural and historic environment. The consultation period runs until the 19th June. Stakeholders have been invited to 'have their say'. (iii) Armed Forces Day 27 June will see a convoy of classic miliary vehicles making its way from Aldershot to Alton. Hart residents can catch the spectacle of 60+ vehicles as it passes through the district; Church Crookham, Fleet town centre, Hartley Wintney, Hook and Odiham. (iv) Food Waste Trucks - Cabinet approved the use of £1.45m from Waste Reserves to purchase replacement vehicles for waste and recycling contracts. In February 2026 HDC launched a competition for local school children to submit innovative names for its 15 Food Waste Trucks. Over 400 brilliant entries were received; names such as; Foody McFoodface, Scrappy Doo, Hungry Horace and Bangers & Trash will adorn the new fleet. (v) Cllr Smith confirmed that as the new Chairman of the Development & Management Committee (Planning Committee) he may not be able to attend many RPC meetings as the dates clash i.e. third Wednesday of each month.
06/26	*Numbering error on Agenda therefore intentionally blank.*
07/26	**APPROVAL OF MINUTES** The Minutes of the PC meeting held on 18th March 2026 were unanimously APPROVED and signed by the Chairman. AB Proposed, SJG Seconded.

08/26 **PROPOSALS & RESOLUTIONS**

(a) Standing Orders, Financial Regulations & Codes of Conduct for YE 2027 - The Clerk recommended that the governing documents which were updated for YE 2026 be readopted for YE 2027. AB Proposed that the documents listed be adopted. The Proposal was Seconded by JW.

(b) Roles & Responsibilities for YE 2027 - HR Proposed that the Roles & Responsibilities as presented be adopted. The Proposal was Seconded by JW. The Roles & Responsibilities in Appendix One were duly ADOPTED.

09/26 **ROUTINE BUSINESS & ADMINISTRATION**

(a) IA Appointment YE 2027 - SJG Proposed that Claire Connell be appointed as RPC's Internal Auditor for the YE March 2027. The Proposal was Seconded by AB.

(b) Bank Reconciliations - JW Proposed that AB be nominated to review the bank reconciliations presented at the PC meetings by the RFO. The Proposal was Seconded by HR.

(c) Parish Elections 2027 - The Clerk reminded Cllrs that RPC will be subject to elections next May. Following which the Annual Parish Meeting must take place within 14 days.

(d) Rotherwick News - SJG advised that following the 'stepping down' of the current volunteer team 3-4 residents have come forward, including herself in the hope of continuing the production of the parish magazine. It is early days, but meetings are taking place with the outgoing volunteers to understand processes, requirements and skill set needs.

10/26 **FINANCE**

(a) **Review & Approve;**

(i) Bank Reconciliation to 31st May 2026 was unanimously APPROVED with AB signing off corresponding bank statements confirming balances of;

Treasurer Account	£39,299.72
Community Benefit Funds (Solar Farm)	£29,253.41
Business Instant Saver Account	£24,953.71

(ii) Internal Auditor's Report YE 2026 was reviewed and its contents and recommendations noted by all Councillors.

(iii) Asset Register for YE 2026 - AB Proposed that the Asset Register presented for review be APPROVED. JW Seconded the Proposal.

(iv) Section 1 - Annual Governance Statement YE 2026 - AB Proposed that the Chairman and Clerk be authorised to sign Section 1 of the AGAR as presented. The Proposal was Seconded by SJG. The Chairman and Clerk signed as authorised.

(v) Section 2 - Accounting Statement YE 2025 - AB Proposed that the Chairman and Clerk be authorised to sign Section 2 of the AGAR as presented. The Proposal was Seconded by JW. The Chairman and Clerk signed as authorised.

(vi) BDO Conflict of Interest - There being no conflicts of interests between Cllrs or BDO LLP the PC's appointed external auditors, AB Proposed that the Chairman and Clerk be authorised to sign the declaration on behalf of the PC. The Proposal was Seconded by JW. The Chairman and Clerk signed as authorised.

(vii) Payments & Receipts as listed were unanimously APPROVED;

Payments		**£**
Mark Hazell	Replace Parking Stop & Install Dog Bag Container	180.00
Larkstel Limited	Bin Collection September	243.36
Larkstel Limited	Bin Collection March	243.36
Larkstel Limited	Bin Collection April	243.36
SLCC	Charitable Trust Online Course (Clerk)	77.00

Adam Bealey	APA Refreshments	56.30
Susan Richardson	Admin Expenses (October to March YE 2026)	199.74
Adam Bealey	Spring Litter Pick Expenses	88.65
Playscene Limited	Repair Swings, Replace Post on pick up sticks	981.00
Susan Richardson	Additional mailbox capacity (Clerk email)	60.00
JRB Enterprises	Dog Poo Bags (Playing Field & Hudson Copse)	76.38
Larkstel Limited	Bin Collection May	243.36
Receipts		**£**
Hart District Council	Precept Demand YE 2027	41,000.00

11/26 **PLANNING**

(a) **To Review, Note or Agree Comment on parish planning applications as follows;**

(i) **26/00795/HOU Rosemary Cottage, Wedmans Lane** for replacement windows to the front and side elevation. It was noted that the PC submitted the following AGREED response ahead of the 9th June comment deadline;
"RPC supports the objective of sensitive replacement of windows to provide a good standard of amenity for the dwelling. It has no objection."

(ii) **26/00861/HOU Rowleys, Frog Lane** for demolition of garage and shed and erection of a single storey side extension and single storey outbuilding to the rear. It was AGREED to submit the following ahead of the 19th June comment deadline;
"RPC has no objection in principle to the proposed development. In essence, the existing single-storey rear orangery extension would be demolished in favour of a sensitively designed, improved replacement with similar eaves and ridge height in the same location. Separation from the historic 17th century front section of the dwelling would be maintained, though reduced to 0.5m by the increased width of the replacement structure. The proposed extension would not be visible from Frog Lane and impacts on the countryside or long views from footpath FP9 would be minimal. However, we have reservations about the wider gable end proposed being less coherent with the host dwelling and about the proposed change from existing white rendered external wall facing to buff sandstone stone cladding slips for the replacement and consider that Hampshire red brick would be more in character for Rotherwick."

(iii) **26/00818/AMCON Bunkers Hill Farm, Reading Road** for application to vary conditions 2 (approved documents) and 11 (CCTV positions). It was AGREED to submit the following ahead of the 22nd June comment deadline:
"*RPC has the following comments; 1. It is concerned that the landscaping strategy as approved has not been implemented. Screening was an important mitigation for landscape impacts of the solar development. This objective should not be watered down in the amended plans. 2. It is concerned that appropriate ongoing maintenance commitments underpin planting arrangements. Screening can only be effective if plantings can become established. 3. It expressed concerns in response to the 2021 application about impacts on views from Grade II* listed Borough Court. It would not wish the amended plans to further aggravate impacts on this heritage asset.*"

(iv) **26/00978/HOU 9 Lyde Green** for replacement conservatory. It was AGREED to submit the following ahead of the 3rd July comment deadline;
"RPC has no objection to this planning application."

12/26 **PAVILION, PLAYING FIELDS & PLAYGROUND**

(a) Weekly Inspections Playground & Playing Field Equipment carried out by HR have revealed no additional concerns. It was AGREED to obtain a quotation from Playscene for the following; 1. One new upright post for the weaving/stepping station within the playing field. 2. An anchor/bolt to secure the ground spring motorcycle within the playground.

(b)	Weekly Internal Pavilion Inspections conducted by SJG have raised a couple of concerns; 1. Food waste has been left in the 'recycle can bin' and 'gents toilet keys/lock appears to work intermittently'. The Clerk has contacted Newnham Basic Cricket Club about the food waste and will visit the pavilion before the weekend to test the keys. Neither cricket clubs have reported problems with accessing gents' toilets.
13/26	**HUDSON COPSE**
(a)	Weekly PC Inspections conducted by JW have shown no additional areas of concern other than those 'wear & tear' concerns raised previously. The 'hedge volunteers' have kindly carried out some repair work and note that many saplings are showing signs of life. There is a little more work to be done. The PC offered their thanks to the volunteering team.
14/26	**LYDE GREEN**
(a)	It was AGREED to arrange the first 2026 grass cut. **Post Meeting Note:** Grass cutting is scheduled for Saturday 20th June.
15/26	**VILLAGE AMENITIES**
(a)	Defibrillator inspected this evening was found to be working with no concerns identified.
16/26	**HIGHWAYS, SID & LENGTHSMAN UPDATES**
	Highways - Nothing specific to report. It was NOTED that the fence along the footpath by the school and lay-by remains broken with whole sections missing exposing a significant drop off risk. This has been reported to HCC on a number of occasions resulting in 'closed' status with no action taken. The Clerk confirmed that she had reported it again, along with uploading several pictures, on 28th April. It was AGREED to engage the help of our new HCC Cllr to expedite the repairs given the high footfall and significant risk. **Post Note Meeting:** FixMyStreet, reporting reference no. 9366521 indicates shows a status of 'action to be undertaken'.
	SID and Lengthsman - No updates of note.
17/26	**ANY OTHER BUSINESS (information only)**
(a)	S106 Monies - Following a review of S106 funds currently held but unallocated by HDC for 'leisure projects' within Hart, £155.62 has been made available to Rotherwick. RPC's bank details have been provided and upon receipt a suitable use will be identified.
(b)	Hart Town & Parish Council Engagement Session held on the 3rd June aimed at providing an update to the Local Plan was attended by JW and the Clerk. Following the session the presentation slides were provided and shared with all Cllrs for interest. JW also circulated points he noted. Stakeholders have been invited to submit comments on the scoping of the Local Plan and JW very kindly offered to circulate some comments to Cllrs for review. Deadline for the scoping consultation is 19th June.
(c)	HDAPTC Meeting is scheduled for Wednesday the 22nd July at 7.30 p.m. The meeting can be attended in person at HDC's offices in Fleet or virtually. AB confirmed that he hoped to attend but would let the Clerk know so that she can attend if needed.
(d)	Hook Fun Run 17th May organiser has asked the PC to extend their thanks to the residents of Rotherwick who offered encouragement and support which help boost the morale of the participants.
(e)	Memorial Tree, Family Request - The memorial blossom tree at the playing fields, planted in October 2001 to mark the birth of a baby girl within the Parish, holds special significance for the family. The baby's mother, who had strong ties to both the Parish and Tylney Hall, sadly passed away in October 2024. Her daughter and wider family have expressed a wish to care for the blossom tree and to install a small memorial plaque so that future generations can appreciate its meaning. The Parish Council is supportive of this request.
(f)	The Falcon Public House - Hart Enforcement have received confirmation that the unauthorised fencing erected on The Street will be removed no later than 3 weeks from

(g)	tonight's meeting date. HDC and HCC have visited the site, working with the landlord, to agree the planting of mature hedging (to be planted 30cms further back from the current unauthorised fence line) enabling clear visibility to exiting vehicles. HDC have confirmed that a 'Notice' will be issued if the fence remains after the 3-week timeline. Fly-Tipping, Hook Road - SJG confirmed that she had reported via FixMyStreet an incident of fly-tipping within the ditch/stream along Hook Road. The report reference is 3727068.
18/26	**DATE OF NEXT MEETING** is confirmed as Wednesday the 15th July 2026 at 7.30 p.m. and will be held in Rotherwick Village Hall.

The meeting closed 21.25

APPENDIX ONE - Agenda Item 08/26 (b)

ROLES & RESPONSIBILITIES - 2026/2027

Communications

Website - Lead SJG (supported by the Clerk)
Rotherwick News - Lead SJG (supported by the Clerk)
Mail Chimp - Lead SJG (supported by the Clerk)
Facebook - Lead Clerk (supported by the PC)

Council Administration (Chair & Clerk)

Legal Support Group - Lead SJG (supported by HR & JW)
Employment Group - Lead AB, supported by JW

External Representation

HDAPTC Meetings - AB (supported by the Clerk)
Police Priorities Quarterly meetings - Lead JW (supported by the PC)

Funding

Grant Sourcing & Applications - Lead the PC

Highways

Speed Watch - Leads HR & JW (HR reposition device, JW battery management)
Highways - Lead HR (supported by the Clerk)
Lengthsman Scheme - Lead HR (supported by the Clerk)
Footpaths – Lead the PC

Planning

Planning Applications - Lead JW (supported by HR)

Playing Fields/Playground/Pavilion

Playing Field Equipment & Playground Inspection – Lead HR (supported by SJG)
Playing Fields Dog Waste Bag Dispenser Refill - Lead SJG
Playing Fields Upkeep - Lead PC (supported by the Clerk)
Playing Fields Keys - PC (supported by the Clerk)
Pavilion Inspection - Lead SJG (supported by the PC)

Village Amenities

The Street & Lyde Green Ponds - Lead SJG (supported by AB)
Hudson Copse - Weekly Safety Inspection - Lead JW (supported by the Clerk)
Hudson Copse - Dog Waste Bag Dispenser Refill - Lead JW
Telephone Box/Library - Lead SJG (supported by Volunteer Village Residents)
Village Defibrillator - Lead PC (supported by the Clerk)

COMMUNICATION VIA THE CLERK IN THE FIRST INSTANCE clerk@rotherwick.org.uk