

MINUTES OF THE ROTHERWICK PARISH COUNCIL MEETING HELD ON WEDNESDAY 15th JULY 2026

Councillors: Hugh Radesk (HR)(Chair), Adam Bealey(AB)(Vice Chair) and Jonathan Wort(JW).

In Attendance: Susan Richardson, Clerk & RFO, HDC Cllr Selena Coburn

19/26	APOLOGIES were received from Cllr Sarah Jane Gasser, HDC Cllrs Dermot Smith & Ann Baty and HCC Cllr Chris Dorn.																		
20/26	DECLARATIONS OF INTEREST & APPLICATION FOR DISPENSATION under s33 of the Localism Act 2011. Cllr Adam Bealey declared an interest in Agenda Item 25/26(a)(ii).																		
21/26	PUBLIC PARTICIPATION HCC Update - Cllr Chris Dorn's report is available on the PC website www.rotherwick.org.uk HDC Update - Cllr Coburn reported (a) <u>Here for Hart Community Grant Scheme</u> received Cabinet approval. Grants categories are (i) £5,000 with applications closing on 10 August with successful applicants notified by 24 August. (ii) £50,000 applications closing date 14 th September. Successful applicants notified by 5 October. (b) <u>Community Asset Transfer Policy</u> was approved by Cabinet. This policy identifies Council owned assets transferrable to community organisation. The full register will not be made public, a condensed list of eligible land and buildings will be shared with PC and TC. (c) <u>Major Sites</u> within Hart now has a dedicate webpage for planning applications and major sites; https://www.hart.gov.uk//planing-and-building-control/planning-development/major-sites It is Cllr Coburn's understanding that the application for Murrell Green has been submitted, and Hart are currently processing it. (d) <u>ASB Driving</u> - Cllr Coburn has arranged a meeting with fellow ward councillors, Cllr Dorn or HCC, Harts Community Safety Team and local Police to discuss issues of ASB driving in the local area. (e) <u>Local Police Contact</u> - PC Francesca McWade Francesca.mcwade@hampshire.police.uk																		
22/26	ROUTINE BUSINESS & ADMINISTRATION (a) <u>Minutes Approval</u> - The minutes of the PC meeting held on 17 th June were unanimously APPROVED. AB Proposed, JW Seconded. (b) <u>Post June Meeting Task List</u> updated were received from Councillors and the Clerk. (c) <u>Meeting Cancellation</u> - It was AGREED to wait a couple of weeks before deciding whether to cancel the August Parish Council meeting.																		
23/26	PROPOSALS & RESOLUTIONS (a) <u>Reserves Policy YE 2027</u> as presented was APPROVED following review and discussion. AB Proposed, JW Seconded.																		
24/26	FINANCE (a) Review & Approve; (i) <u>Bank Reconciliation to 30th June 2026</u> was duly APPROVED. AB signed the accompany bank statement and reconciliation report. £ Community Account36,702.73 Community Benefit29,265.03 Instant Saver24,963.62 (ii) <u>Payments & Receipts Q1 to 30th June 2026</u> was unanimously APPROVED following review with no questions raised (Appendix One). (iii) <u>Payments & Receipts</u> as listed were unanimously APPROVED; <table><tr><th>Payments</th><th></th><th>£</th></tr><tr><td>SLCC</td><td>Clerk's Annual Membership (Employment Contract)</td><td>253.00</td></tr><tr><td>Claire Connell</td><td>Internal Audit for the YE 2026</td><td>215.00</td></tr><tr><td>HALC</td><td>Annual Affiliation Fee</td><td>304.00</td></tr><tr><td>HALC</td><td>LCPD Membership</td><td>216.00</td></tr><tr><td>CM Beech</td><td>Grass Maintenance at Lyde Green</td><td>154.00</td></tr></table>	Payments		£	SLCC	Clerk's Annual Membership (Employment Contract)	253.00	Claire Connell	Internal Audit for the YE 2026	215.00	HALC	Annual Affiliation Fee	304.00	HALC	LCPD Membership	216.00	CM Beech	Grass Maintenance at Lyde Green	154.00
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	Larkstel Limited	Bin Collection June	243.36	
	Receipts		£	
	HDC	S106 Leisure Project	155.62	
25/26	PLANNING			
(a)	To Review, Note or Agree Comment on parish planning applications as follows;			
(i)	26/00866/HOU Rosemary Cottage, Wedmans Lane for demolition of garage and shed and erection of a single storey side extension and single storey outbuilding to rear. It was AGREED to submit the following comment ahead of HDC's 19th June deadline for comments; <i>"RPC does not consider the single brick garage proposed for demolition makes a significant character contribution to this part of Wedmans Lane or the conservation area. The proposed extension linking to the host building would change its appearance, but external materials proposed are consistent with the character and appearance of the host property and the wider character of the area. The roof form proposed for the extension minimises impacts to the side elevation and the neighbouring property.</i> <i>The triple-bay garage proposed is set to the rear of Rosemary Cottage, outside Rotherwick settlement boundary at the parking area adjacent to existing stables. RPC considers that the position and the lower profile design being proposed is more coherent with the stables and preferable to arrangements approved in consent 23/01337/HOU. If approved, we would request that a similar condition is applied requiring that the outbuilding should remain for ancillary use to Rosemary Cottage and not be independently occupied."</i>			
(ii)	26/00545/HOU Collingswood, Hook Road for erection of a fence (retrospective), removal of two white pillars at the entrance to driveway, replacement shed and demolition of garage. The following No Objection was submitted to HDC ahead of its 31st July deadline. <i>"RPC has no objection to the works being proposed. It is considered removal of the existing rear garage in favour of landscaping and replacement of the timber shed would be positive for the character of Rotherwick conservation area. In relation to removal of the white pillars at the front access, we would request that hedging is maintained on the frontage in the vicinity of the pillars removed for consistent boundary treatment on this part of Hook Road."</i>			
(iii)	26/01149/AMCON Tresco, Wedmans Lane vary condition 2 of the (approved plans) of planning permission 26/015201/HOU dated 17th November 2025. It was unanimously AGREED to offer No Objection which was submitted to HDC ahead of its 31st July deadline for comments.			
(iv)	26/00971/HOU 5 Wedmans Lane for erection of a tow storey rear and side extension. It was unanimously AGREED to submit an Objection ahead of the 10th July deadline for comments as follows; <i>We are concerned that the design proposed is not in keeping with the character of the dwelling or of the other properties in Wedmans Close which share distinctive qualities of place as a group:</i> <i>• The hip-style roof proposed is inconsistent with gable roof profiles used in Wedmans Place. The cat-slide roof arrangement with flat-roof dormer on the front elevation would give properties at numbers 5/6 (whose front elevation is visible from the public footpath at the shared parking area) an unbalanced appearance;</i> <i>• Though the rear elevation faces the countryside, with only limited visibility from the public domain, the large scale of the extension, together with its roof profile, glazed doors with Juliet balcony and added chimney stack at the rear, gives it the appearance of distinct structure lacking coherence with the host dwelling;</i>			

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	Whilst horizontal timber feather edge boarding is used in agricultural-style buildings around Rotherwick, it is not used for dwellings in Wedmans Place whose three semi-detached structures have a generally similar character with red brick external finish. RPC objects to this application which we consider would have an adverse impact on the character of Wedmans Place."
26/26	PAVILION, PLAYING FIELDS & PLAYGROUND
(a)	<u>Weekly Inspections Playground & Playing Field Equipment</u> carried out by HR revealed no significant concerns.
(b)	<u>Weekly Internal Pavilion Inspections</u> carried out by SJG revealed no areas of significant concerns beyond general housekeeping.
(c)	<u>Quotations Review</u> - (a) The 'Spring Motorcycle' is not secure at the base and can be 'unwound' and fully removed. It was AGREED to accept the £100.00 quotation to visit site and replace spring fixing bolt. (b) Log Walk & Weave and Walk & Stretch station within the playing field. The PC has considered for some time the complete removal of this station at a cost of £865.00. However, given the use and 'outside of playground' location it was AGREED to accept the quotation to replace completely at a cost of £2,535.00.
27/26	HUDSON COPSE
(a)	<u>Weekly PC Inspections</u> conducted by JW have shown no additional areas of concern other than those 'wear & tear' concerns raised previously.
28/26	LYDE GREEN
(a)	The Lengthsman will be asked to attend site to clear around the pond area so that access to the recently installed bench is more easily passable.
29/26	VILLAGE AMENITIES
(a)	<u>Defibrillator</u> inspected this evening was found to be working with no concerns identified.
30/26	HIGHWAYS, SID & LENGTHSMAN UPDATES
	No significant updates.
31/26	ANY OTHER BUSINESS (information only)
(a)	<u>PC Meetings</u> - SJG tendered her apologies ahead of the July meeting should it go ahead. AB tendered his apologies ahead of the September meeting.
(b)	<u>Playground Incident</u> - The PC received a report of a child's clothing being torn whilst climbing the ladder of the junior tower. On inspection an inner section of protection was missing leaving exposed screw heads, the rungs of the ladder were also found to be unequal. The tower has been closed with immediate effect and a quotation requested for a replacement ladder.
(c)	<u>Village Pond</u> - JW will seek to identify a volunteer date for pond clearance.
32/26	DATE OF NEXT MEETING is confirmed as Wednesday the 19 th August and/or 16 th September 2026 at 7.30 p.m. and will be held in Rotherwick Village Hall.

The meeting closed 20.40

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APPENDIX ONE – Item 24/26 (a) (ii)

ROTHERWICK PARISH COUNCIL						
SUMMARY RECEIPTS & PAYMENT ACCOUNT						
1st QUARTER ENDED 30 JUNE 2026						
Annual Budget	Actual-v-Budget				Figures shown exclusive of VAT	
		RECEIPTS			£	£
41000	100%	Precept			41,000.00	
500	14%	Bank Interest			68.28	
0	#DIV/0!	Playing Fields Trust			-	
0	#DIV/0!	VAT Reclaim			-	
0	#DIV/0!	Grants			-	
0	#DIV/0!	Other			155.62	
41500						
		TOTAL RECEIPTS				41,223.90
		PAYMENTS				
8,552.50	25%	Net Salaries & Allowances			2,166.24	
1132.88	25%	Administration Expenses			285.54	
100	56%	Chairman's Allowance			56.30	
6740	17%	Repairs & Maintenance			1,152.00	
1750	0%	Insurance Premium			-	
500	0%	Grants & Donations:			-	
0	#DIV/0!	S137			-	
250	24%	Training			60.00	
600	36%	Audit Fees			215.00	
550	46%	Subscriptions			253.00	
14450	0%	Projects & Woodland			-	
17500	0%	CIO			-	
3000	39%	General Expenses			1,175.39	
0	#DIV/0!	VAT on payments			366.02	
55,125						
		TOTAL PAYMENTS				5,729.49
		BALANCE BROUGHT FORWARD on 01/04/26				55,436.97
		ADD Total Receipts (as above)				41,223.90
		LESS Total payments (as above)				5,729.49
		Balance Carried forward 30/06/26				90,931.38
These cumulative funds are represented by:						
Current Account Balance at at 30 June 2026					36,702.73	
Deposit Account Balance as at 30 June 2026					24,963.62	
Community Benefit Account as at 30 June 2026					29,265.03	
						90,931.38
Susan Richardson						
Responsible Finance Officer to Rotherwick Parish Council					Dated :	30.06.26