

ROTHERWICK PARISH COUNCIL

You are summoned to attend the MEETING of ROTHERWICK PARISH COUNCIL as detailed below:

Susan Richardson

Susan Richardson

Dated this 14th day of SEPTEMBER 2018

Clerk, Rotherwick Parish Council

TIME, DATE AND LOCATION	7.30 p.m. WEDNESDAY 19th September 2018 Rotherwick Village Hall, The Street, Rotherwick.
MEMBERS:	Cllrs H Radesk (Chairman), L. Bardwell (Vice Chairman), S. Burrige, K. Fox & D. Margetson

AGENDA

- 63/18 Apologies** - To receive any apologies for absence.
- 64/18 Declarations of Interest** arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 65/18 Public Participation** -The meeting will recess for not more than 15 minutes so as to allow any members of public to address the meeting. To Receive District and County Councillors' Reports.
- 66/18 Receive and Approve** the accuracy of the Minutes of the Parish Council Meeting held on the 15th August 2018 (previously circulated).

ROUTINE BUSINESS & ADMINISTRATION

67/18 Action List Progress Reports

- (a) To Receive the Clerk's verbal update on her Action List (for information only).
(b) To Receive each Councillors' verbal updated on their Action Lists (for information only).

FINANCE

68/18 To Receive & Approve:

- (i) Payments on account (Appendix One) to include:-
(a) Jim James - Removal of the fallen tree at the Playing Fields in the sum of £250.00.
(b) Atlas Fire Protection Limited - Annual Inspection, plus the supply of a new 2018 Fire Blanket. £100.04 exclusive of VAT.
- (ii) Receipts on account (Appendix Two).
- (iii) Bank Reconciliation to the 31st August 2018 (Appendix Three).

PLANNING

69/18 Applications - To Consider and make Comments on the following updated planning application received from Hart District Council, relating to;

- (i) **18/01558/HOU Woodside, Wedmans Lane, Rotherwick, Hook RG27 9BT** discuss amendment to original planning application.

ADMINISTRATION

70/18 To Receive & Approve

- (i) The decision following receipt of a B13 Notice pertaining to 2 Lyde Green Cottages. (Blandy & Blandy email circulated to all 21.08.18 @ 09.09)
- (ii) The Playing Fields & Pavilion Trust registration with the Charities Commission as required within the Deed of Dedication entered into on the 1st of May 2008.

ROTHERWICK PARISH COUNCIL

- (iii) The Webgenie Email & website provision.
- (iv) The Lengthsman updated jobs list for 2018/19 and;
 - (a) Purchase of additional reclaimed railways sleepers, as required, to complete the Hudson Copse entrance walkway.
 - (b) Purchase replacement Hebe plants for the village chicanes which have been lost over the summer months. Planting would be in Spring 2019.
- (v) The preferred Insurance provider for period 01.10.2018 to 30.09.2019 (three quotations emailed to all 12.09.2018 @ 17.34).
- (vi) The Co-option Councillor recruitment.

PAVILION, PLAYING FIELDS & PLAYGROUND

71/18

- (i) **To Receive & Record** the date of the latest RPC inspection and discuss any action(s).
- (ii) **To Receive & Approve** quotations received for identified areas within the Pavilion:
 - (a) Kitchen & Toilets
 - (b) Replace broken panes previously identified
- (iii) **To Receive & Approve** the additional £25.00 charge from Jordan Card for essential woodwork repairs to the exterior of the Pavilion. In addition to Agenda Item 42/18 (a).

HUDSON COPSE

72/18

- (i) **To Receive & Record** the date of the latest RPC Inspection, discuss any action(s) identified.
- (ii) **To Receive & Approve** the fencing quotations as discussed at the last meeting and previously.

VILLAGE AMENITIES

73/18 To Receive & Record

- (i) The date of the latest RPC inspection of the defibrillator located at the village hall and discuss any action(s) identified.
- (ii) **To Receive & Approve** quotations for;
 - (a) A new backboard for the Noticeboard in Wedmans Lane.
 - (b) The re-strengthening of the bench at the Pumping Station.

HIGHWAYS

74/18 To Receive Highways update.

FOOTPATHS & VERGES

75/18 To Review Footpath & Verges updates.

76/18 General Updates, Correspondence, Forthcoming Events (*Reports Only*)

- (a) Telephone Box.
- (b) Castle Water Company & The Cricket Pavilion.
- (c) Outbuilding break-in at The Rectory.
- (d) Operate Rebate Crime Prevention Surgery (email circulated to all 16.08.18 @ 21.09).

77/18 **DATE OF THE NEXT MEETING** Wednesday 17th October 2018 at Rotherwick Village Hall, The Street, Rotherwick, RG27 9GB commencing at 7.30 p.m.

ROTHERWICK PARISH COUNCIL

APPENDIX ONE - Accounts for Payment Approval - Agenda Item 68/18 (i)

Payee	Nett £	VAT £	Total £	Details	Cheque No.
CLlr Hugh Radesk	94.88	17.05	111.92	Paint & consumables for Telephone Box. Agenda Item 44/18 (ii)	Transfer
Premier Grounds & Garden Maintenance	90.00	18.00	108.00	Playing Fields grass cutting x 1. Agenda Item 11/18 (iii)	Transfer
Jim James	250.00	0.00	250.00	Fallen tree removal within Playing Fields. FR Regs Item 4.5	Transfer*
Jordan Card	470.00	0.00	470.00	Materials for Pavilion exterior refurbishment. Agenda Item 42/18(a)	Transfer*
Jordan Card	1700.00	0.00	1700.00	Pavilion exterior refurbishment. Agenda Item 42/18(a)	Transfer*
Atlas Fire Protection	100.04	20.01	120.05	Annual fire equipment check at the Pavilion (Annual Contract)	Transfer
CLlr Lucy Bardwell	17.98	3.00	14.98	General Approved Expenses.	Transfer

*payments already issued

APPENDIX TWO - Accounts for Receipts Acknowledgement – Agenda Item 68/18 (ii)

Payer	Nett £	VAT £	Total £	Details	Statement No.
Hook & Odiham Rugby Club	355.00	0.00	355.00	First payment of 2018/19 Pitch Hire Agreement	12
Hook & Odiham Rugby Club	275.00	0.00	275.00	Pavilion Hire for 2018/19 Match Dates	On Line

ROTHERWICK PARISH COUNCIL

APPENDIX THREE - Agenda Item 68/18 (iii)

BANK RECONCILIATION

To 31/08/2018

Lloyds Bank

Current Bank Account 43763468

Balance per statement number 12 £ 31,052.28

Natwest Bank

Business Reserve Account 86551256

Balance per statement number 61 £ 63,150.96

Less unpresented cheques as at 31/08/2018

Cheque numbers 33 £ -14.04

Error Cheque 000020 against what was debited £ 5.00

Total cash at bank £ 94,184.20

Susan Richardson

Responsible Financial Officer to Rotherwick Parish Council

Dated 14/09/2018