

# ROTHERWICK PARISH COUNCIL

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You are summoned to attend the MEETING of ROTHERWICK PARISH COUNCIL as detailed below:

*Susan Richardson*

Susan Richardson

Dated this 8th November 2018

Clerk, Rotherwick Parish Council

TIME, DATE AND LOCATION	7.30 p.m. WEDNESDAY 14th November 2018 Rotherwick Village Hall, The Street, Rotherwick.
MEMBERS:	Cllrs H Radesk (Chairman), L. Bardwell (Vice Chairman), S. Burrige, K. Fox & D. Margetson

## AGENDA

- 93/18 To Welcome Andrew Sinclair as a Co-Opted Councillor** and Receive his Declarations of Acceptance of Office.
- 94/18 Apologies** - To receive any apologies for absence.
- 95/18 Declarations of Interest** arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 96/18 Public Participation** -The meeting will recess for not more than 15 minutes so as to allow any members of public to address the meeting. To Receive District and County Councillors' Reports.
- 97/18 Receive and Approve** the accuracy of the Minutes of the Parish Council Meeting held on the 17th October 2018 (previously circulated).

## **ROUTINE BUSINESS & ADMINISTRATION**

- 98/18 Action List Progress Reports**
- (a) To Receive the Clerk's verbal update on her Action List (for information only).
- (b) To Receive each Councillors' verbal updated on their Action Lists (for information only).

## **FINANCE**

- 99/18 To Receive and Approve:**
- (i) Payments on account (Appendix One).
- (ii) Bank Reconciliation to 31st October 2018 (Appendix Two).

## **PLANNING**

- 100/18 Applications - To Consider and make Comments** on the following updated planning application received from Hart District Council, relating to;
- (i) **18/02279/HOU Rotherwick Lodge, Post Horn Lane, Rotherwick, Hook RG27 9BF** for works to three windows to include draught-seal, overhaul and re-stain the oak frame, fit new top and bottom oak sashes in the existing window frame, stain the new sashes to match the frame and glaze with 4/5/4 argon filled heritage units puttied externally.
- (ii) **18/02372/HOU 86 The Street, Rotherwick, Hook RG27 9BG** for the erection of a new outbuilding following demolition of existing wooden outbuilding.

## **ADMINISTRATION**

- 101/18 To Receive, Discuss or Approve**
- (i) Capital Spend Projects & Initial Draft Budget 2019/2020 (previously circulated).

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- (iii) Lengthsman Scheme update.
- (iv) Playing Fields Charity Registration update.
- (v) The proposed 2019 Parish Council Meeting dates; 16th January, 20th February, 20th March & 17th April (Parish Assembly & Meeting)
- (vi) Role & Responsibilities review.
- (vii) HDC, Public Space Protection Order - Dog Control (previously circulated)

## **PAVILION, PLAYING FIELDS & PLAYGROUND**

### **102/18**

- (i) **To Receive & Record** the date of the latest RPC inspection and discuss any action(s).
- (ii) **To Receive, Discuss & Approve quotations for;**
  - (a) Identified areas within the annual inspection report for the Playground & Playing Fields.
  - (b) Repair of the large memorial bench's broken seat within playing fields.

## **HUDSON COPSE**

### **103/18**

- (i) **To Receive & Record** the date of the latest RPC Inspection, discuss any action(s) identified.
- (ii) **To Receive, Discuss & Agree** fencing quotations as previously discussed.

## **VILLAGE AMENITIES**

### **104/18 To Receive, Record & Approve**

- (i) The date of the latest RPC inspection of the defibrillator located at the village hall and discuss any action(s) identified.
- (ii) Works to be undertaken to investigate the pipework affecting the village pond.

## **HIGHWAYS**

### **105/18 To Receive Update**

## **FOOTPATHS & VERGES**

### **106/18 To Receive Update**

- 107/18 DATE OF THE NEXT MEETING** Wednesday 12th December 2018 at Rotherwick Village Hall, The Street, Rotherwick, RG27 9GB commencing at 7.30 p.m.

## ROTHERWICK PARISH COUNCIL

### APPENDIX ONE - Accounts for Payment Approval - Agenda Item 99/18 (i)

Payee	Nett £	VAT £	Total £	Details	Cheque or Transfer
Cllr Hugh Radesk	68.41	13.68	82.09	2 x 17AH 12 Volt Battery (SID)	Transfer
Cordio	362.48	72.50	434.98	Engraved Bench for Pumping Station Area	Transfer
Mrs Susan Richardson	61.03	0.00	61.03	A5 Leaflets for Cllr Vacancy, A4 paper, Microsoft Office 365, Printer Ink On-Line, Travel to Clerk Update 30.10.18	Transfer
JRB Enterprise	58.95	11.79	70.74	Standard Dog Gloves (Dispenser Refill Waste Bags) for dispensers at Playing Fields & Hudson Copse	Transfer

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APPENDIX TWO - Agenda Item 99/18 (ii)

## BANK RECONCILIATION

To 31/10/2018

### Lloyds Bank

Current Bank Account 43763468

Balance per statement number On Line £ 27,494.70

### NatWest Bank

Business Reserve Account 86551256

Balance per statement number 63 £ 63,164.02

### Less unpresented cheques as at 31/10/2018

Cheque numbers 33 £ -14.04

Error Cheque 000020 against what was debited £ 5.00

**Total cash at bank £ 90,649.68**

*Susan Richardson*

Responsible Financial Officer to Rotherwick Parish Council

Dated 08/11/2018