

# ROTHERWICK PARISH COUNCIL

You are summoned to attend the MEETING of ROTHERWICK PARISH COUNCIL as detailed below:

*Susan Richardson*

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Dated this 14th December 2018

Clerk, Rotherwick Parish Council

TIME, DATE AND LOCATION	7.30 p.m. WEDNESDAY 19th December 2018 Rotherwick Village Hall, The Street, Rotherwick.
MEMBERS:	Clrs H Radesk (Chairman), L. Bardwell (Vice Chairman), K. Fox, D. Margetson & A. Sinclair

## AGENDA

**112/18 Chairman's Welcome.**

**113/18 Receive & Acknowledge** the resignation of Cllr Steve Burrige received on the 25th November (*circulated to members*).

**114/18 Apologies** - To receive any apologies for absence.

**115/18 Declarations of Interest** arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

**116/18 Public Participation** -The meeting will recess for not more than 15 minutes so as to allow any members of public to address the meeting. To Receive District and County Councillors' Reports.

**117/18 Receive and Approve** the accuracy of the Minutes of the Parish Council Meeting held on the 14th November 2018 (*previously circulated*).

## **ROUTINE BUSINESS & ADMINISTRATION**

**118/18 Action List Progress Reports**

- (a) To Receive the Clerk's verbal update on her Action List (for information only).
- (b) To Receive each Councillors' verbal updated on their Action Lists (for information only).

## **FINANCE**

**119/18 To Receive and Approve:**

- (i) Payments on account (Appendix One).
- (ii) Bank Reconciliation to 30th November 2018 (Appendix Two).

## **PLANNING**

**120/18 Applications - To Consider and make Comments** on the following updated planning application received from Hart District Council, relating to;

- (i) **18/02506/HOU Kernets, The Street, Rotherwick, Hook, Hampshire RG27 9BL** for conversion of garage into habitable accommodation including new roof profile. Insertion of French doors in place of window to kitchen area. Adjustment of window to en-suite bathroom.

## **ADMINISTRATION**

**121/18 To Receive, Discuss or Approve**

- (i) The Budget for 2019/2020.

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- (ii) The 2019 Village Assembly timings (for website clarification).
- (iii) The Village Noticeboards (display of Minutes, Agendas etc.)
- (iv) A Councillor Representative to attend HDAPTC meetings: 8/01, 9/04, 9/07 & 8/10.
- (v) The Lengthsman Scheme following the 15th November completion of works.
- (vi) The update on the Playing Fields & Pavilion Trust.
- (vii) Rotherwick news advertisement for January 2019.

## **PAVILION, PLAYING FIELDS & PLAYGROUND**

### **122/18**

- (i) **To Receive & Record** the date of the latest RPC inspection and discuss any action(s).
- (ii) **To Receive, Discuss & Approve quotations for;**
  - (a) Playground Flooring.
  - (b) Remedial post for the Bird Nest swing is FOC along with the installation as within 10-year warranty. Date for repair tbc.

## **HUDSON COPSE**

### **123/18**

- (i) **To Receive & Record** the date of the latest RPC Inspection, discuss any action(s) identified.
- (ii) **To Receive, Discuss & Agree** fencing quotations along with shrink post savers.

## **VILLAGE AMENITIES**

### **124/18 To Receive, Record & Approve**

- (i) The date of the latest RPC inspection of the defibrillator located at the village hall and discuss any action(s) identified.
- (ii) The report received from Drain & Sewer Services following the CCTV Survey of the village pond's pipework. Outcome & progress discussions (*circulated to members*).
- (iii) The quotation of £380 plus VAT to scrape out the village pond & removal of waste.

## **HIGHWAYS**

### **125/18 To Receive Update**

## **FOOTPATHS & VERGES**

### **126/18 To Discuss**

- (i) The 5 footpaths requiring attention under the 2019 Rights of Way Vegetation Priority Cutting Lists.
- (ii) Update and any identified works.

**127/18 DATE OF THE NEXT MEETING** Wednesday 16th January 2019 at Rotherwick Village Hall, The Street, Rotherwick, RG27 9GB commencing at 7.30 p.m.

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### APPENDIX ONE - Accounts for Payment Approval - Agenda Item 119/18 (i)

Payee	Nett £	VAT £	Total £	Details	Cheque or Transfer
Brian Card	2,325.00	0.00	2,325.00	Noticeboard Wedmans Lane, Bus Shelter ** Agenda Items 73/18 (iii) & (a) & 44/18 (iii)	On Line*
Brian Card	120.00	0.00	120.00	Pavilion Step (Financial Regulations 4.1 - Safety Item)	On Line*
Jordan Card	360.00	0.00	360.00	Replace 3 broken panes, Pavilion. Agenda Items: 71/18 (ii)	On Line*
Drain & Sewer Services	225.00	45.00	270.00	CCTV Survey of Village Pond pipework & supply of written report.	On line

\*all above payments have been made, outside of Council Meeting, utilising Financial Regulations 5.5 (c) (iii)

\*\*The extra cost of £200 for Oak facias was approved, via email by all Cllrs, as the existing facias were found to be rotten.

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APPENDIX TWO - Agenda Item 119/18 (ii)

## BANK RECONCILIATION

To 30/11/2018

### Lloyds Bank

Current Bank Account 43763468

Balance per statement number 18 £ 23,935.56

### NatWest Bank

Business Reserve Account 86551256

Balance per statement number 64 £ 63,174.40

### Less unpresented cheques as at 31/10/2018

Cheque numbers 33 £ -14.04

Error Cheque 000020 against what was debited £ 5.00

**Total cash at bank £ 87,100.92**

*Susan Richardson*

Responsible Financial Officer to Rotherwick Parish Council

Dated 14/12/2018