

ROTHERWICK PARISH COUNCIL

You are summoned to attend the MEETING of ROTHERWICK PARISH COUNCIL as detailed below:

Susan Richardson

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Dated this 9th day of AUGUST 2018

Clerk, Rotherwick Parish Council

TIME, DATE AND LOCATION	7.30 p.m. WEDNESDAY 15th August 2018 Rotherwick Village Hall, The Street, Rotherwick.
MEMBERS:	Cllrs H Radesk (Chairman), L. Bardwell (Vice Chairman), S. Burrige, K. Fox & D. Margetson

AGENDA

- 48/18 Apologies** - To receive any apologies for absence.
- 49/18 Declarations of Interest** arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 50/18 Public Participation** -The meeting will recess for not more than 15 minutes so as to allow any members of public to address the meeting. To Receive District and County Councillors' Reports.
- 51/18 Receive and Approve** the accuracy of the Minutes of the Parish Council Meeting held on the 18th July 2018 (previously circulated).

ROUTINE BUSINESS & ADMINISTRATION

52/18 Action List Progress Reports

- (a) To Receive the Clerk's verbal update on her Action List (for information only).
(b) To Receive each Councillors' verbal updated on their Action Lists (for information only).

FINANCE

53/18 To Receive and Approve:

- (i) Payments on account (Appendix One) in addition to the two not previously quoted:-
(a) Invoice in the sum of £216.00 received from OM Barraclough requires approval of works relating to the restoration of the Plank Bench and anchoring of the memorial bench within the Playing Fields (as discussed at the July Meeting).
(b) Invoice for £63.92 from the Clerk for 16 months, 50% recharge of Office 365 Home subscription as per email to all Cllrs. on the 03.08.18 @ 11.46.
- (ii) Receipts on account (Appendix Two)
- (iii) Bank Reconciliation to the 31st July 2018 (Appendix Three)

PLANNING

54/18 Applications - To Consider and make Comments on the following planning matters received from Hart District Council.

- (i) **18/0132//LBC Old House, Strouds Green Lane, Rotherwick RG27 9BB** to build a boundary wall. Comments by 6th September 2018.
- (ii) **18/01558/HOU Woodside, Wedmans Lane, Rotherwick RG27 9BT** for erection of two storey rear extension, two store front extension and change of materials from brick to render. Comments by 27th August 2018.

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PROPOSALS & RESOLUTIONS

55/18 To Receive & Resolve

- (i) The proposal to part fund a Traffic Consultant Report raised within the email circulated to all Cllrs on the 8th August 2018 @ 07.36 relating to 18/00805/PRIOR Agricultural Grain Store, Frog Lane, Rotherwick, Hook.

ADMINISTRATION

56/18

- (i) **HMRC PAYE Real Time**
- (ii) **Councillor Casual Vacancies**
- (iii) **Fracking**
- (iv) **New Service for Rural Crime Reporting** email circulated to all Cllrs. on 06.08.18 @ 12.50.
- (v) **Policing Priorities Quarterly Meetings** recent meeting 27th July 2018 and future provision.

PAVILION, PLAYING FIELDS & PLAYGROUND

57/18

- (i) **To Receive & Record** the date of the latest RPC inspection and discuss any action(s).
- (ii) **To Receive, Discuss & Approve quotations** received for identified areas within the Pavilion:
 - (a) Kitchen & Toilets
- (iii) **To Receive, Discuss & Approve** quotation for the sandblasting of the hurdles & upright walking posts.

HUDSON COPSE

58/18

- (i) **To Receive & Record** the date of the latest RPC Inspection, discuss any action(s) identified.
- (ii) **To Receive & Agree** fencing quotations as discussed at the last meeting and previously.
- (iii) **To Receive & Agree** a quotation for wood chippings, as previously supplied, to refurbish footpaths within Hudson Copse as well as method to call for volunteers.

VILLAGE AMENITIES

59/18 To Receive & Record

- (i) The date of the latest RPC inspection of the defibrillator located at the village hall and discuss any action(s) identified.
- (ii) **To Discuss** the Telephone Box/Book Exchange & Volunteer Painting Project.

HIGHWAYS

60/18 To Receive & Discuss any Highways update.

FOOTPATHS & VERGES

61/18 To Review & Discuss any Footpath and/or Verges update.

62/18 **DATE OF THE NEXT MEETING** Wednesday 19th September 2018 at Rotherwick Village Hall, The Street, Rotherwick, RG27 9GB commencing at 7.30 p.m.

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APPENDIX ONE - Accounts for Payment Approval - Agenda Item 53/18 (i)

Payee	Nett £	VAT £	Total £	Details	Cheque No.
Premier Grounds & Garden Maintenance	520.00	104.00	624.00	Grass Cutting, Strimming & Weed & Bramble Mgt. (2018 Contract)	Transfer
O A Barraclough Limited	1451.00	290.20	1741.20	Replacement of Veranda floor to Cricket Pavilion 11/18(iv)	Transfer
O A Barraclough Limited	127.00	25.40	152.40	Fit window locks to Cricket Pavilion windows 11/18 (iv)	Transfer
O A Barraclough Limited	180.00	36.00	216.00	Anchor Memorial bench to the ground & Renew Plank Bench 53/18 (i) (a)	Transfer
Mrs S Richardson	63.92	0.00	63.92	Microsoft 365 Provision for the period April 2017 - August 2018 16 months at £3.99 per month. 53/18/ (i) (b)	Transfer

APPENDIX TWO - Accounts for Receipts Acknowledgement – Agenda Item 53/18 (ii)

Payer	Nett £	VAT £	Total £	Details	Statement No.
Rotherwick ITW Cricket Club	625.00	0.00	625.00	Second Payment for Cricket Ground & Pavilion Hire	
SE Water Water Choice	17.85	0.00	17.85	Refund at Account Close (new supplier Castle Water)	9

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APPENDIX THREE - Agenda Item 53/18 (iii)

BANK RECONCILIATION

To 31/07/2018

Lloyds Bank

Current Bank Account 43763468

Balance per statement number 9 £ 35,810.62

Natwest Bank

Business Reserve Account 86551256

Balance per statement number 60 £ 63,148.28

Less unpresented cheques as at 31/07/2018

Cheque numbers 33 £ -14.04

Error Cheque 000020 against what was debited £ 5.00

Total cash at bank £ 98,949.86

Susan Richardson

Responsible Financial Officer to Rotherwick Parish Council

Dated 09/08/2018