

ROTHERWICK PARISH COUNCIL

You are summoned to attend the MEETING of ROTHERWICK PARISH COUNCIL as detailed below:

Susan Richardson

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Dated this 22nd day of March 2018

Clerk, Rotherwick Parish Council

TIME, DATE AND LOCATION	7.30 pm, TUESDAY 27 th March 2018 Rotherwick Village Hall, The Street, Rotherwick.
MEMBERS:	Cllrs H Radesk (Chairman), L. Bardwell, S. Burridge, W. Craven, D. Dibbin and D. Margetson

AGENDA

148/17 Apologies - To receive any apologies for absence.

149/17 Declarations of Interest arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

150/17 Public Participation -The meeting will recess for not more than 15 minutes so as to allow any members of public to address the meeting. To Receive District and County Councillors' Reports.

151/17 Minutes of the previous Meetings

- (i) **Receive and Approve** the accuracy of the Minutes of the Parish Council Meeting held on the 27th February 2018 (previously circulated).
- (ii) **Receive & Approve** the accuracy of the Minutes of the Parish Council's Extraordinary General Meeting held on Tuesday 6th March 2018 (previously circulated).

ROUTINE BUSINESS & ADMINISTRATION

152/17 Task List Progress Report

- (a) To Receive & Discuss the Clerk's Task Update Report. (for information only)
- (b) To Receive & Discuss each Councillors' Task Update Reports. (for information only)

FINANCE

153/17 To Receive and Approve:

- (i) Payments on account (Appendix One) as listed.
- (ii) Payments not previously motioned:-
 - (a) **JRB Enterprises Limited** in the sum of £39.30 (retrospective payment) purchase of 800 standard dog gloves (Dispenser refill waste bags) authorised by the Clerk & Chairman, as per RPC Standing Orders, Section 4.1.
 - (b) **Buckland Farming & Contracting** in the sum of £180.00 in respect of tree works at Lyde Green, work instructed by Cllr Burridge.
 - (c) **Free Drains Services Limited** in the sum of £216.00 in respect of CCTV inspection of the foul drains at the Pavilion instructed by Cllr Craven. Previous Agenda Item 120/17(i) references Free Drains Services Limited in the sum of £120.00 plus V.A.T.

PLANNING

154/17 Applications - To Consider and make Comment on the following planning matters received from Hart District Council.

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- (i) **18/00013/HOU Willow Bank, The Street, Rotherwick RG27 9BL** for change in proposed materials for orangery from UPVC to aluminium. See Agenda Item 137/17 (ii) for previous comments.
- (ii) **18/00483/HOU Corner Cottage, Hook Road, Rotherwick RG27 9BY** for replacement of garage door, will be painted the same colour of existing garage door.
- (iii) **18/00444 2 Dairy Farm Cottages, Ridge Lane, Rotherwick RG27 9AX** for provision of new external staircase to serve existing room over garage.
- (iv) **18/00576/HOU 1 Bunkers Hill Farm Cottage, Reading Road, Rotherwick RG27 9DA** for demolition of existing wooden garage and erection of a car garage workshop.

PROPOSALS & RESOLUTIONS

155/17 To Receive & Resolve

- (i) The way forward relating to the Duck House roof and associated restoration work identified as a result. Quotations have been obtained and circulated to all.
- (ii) The way forward relating to the Pavilion and associated restoration works identified as a result. Quotations have been obtained and circulated to all.
- (iii) The purchase of 6 additional strainer posts at a cost of circa. £75.00 gross to maintain (replace) damaged Dragon Teeth around the village.
- (iv) To adopt the Freedom of Information Policy previously circulated to all.

ADMINISTRATION

156/17 General Council Administrative Matters

- (i) **To Discuss & Agree** expenditure for the Annual Village Meeting on the 18th April 2018.
- (ii) **To Agree** the PC meeting dates, to the end of 2018.
- (iii) **To Discuss & Review** the Team Up Shared Calendar previously circulated.
- (iv) **To Discuss & Review** whether the newly formatted 'Task List' is accurate and workable.
- (v) **To Discuss & Comment** on the Internal Auditors Report previously circulated to all.
- (vi) **To Discuss & Agree** whether any action, by the Parish Council, would assist questions raised on the provision of the Rotherwick News to residents i.e. hard copy -v- online.

157/17 Pavilion & Playing Fields

- (i) **To Receive & Record** the date of the latest RPC inspection and discuss any action(s) identified.
- (ii) **To Receive & Agree** the Parish Council's responses to the email received from the Secretary of ITW Cricket Club (previously circulated to all). Itemised to aid discussions and reach agreements.
 - a. New Hire Contract details, 1st May 2018 to 31st August 2019.
 - b. Whether the request for end of April matches, outside of Contract can be facilitated.
 - c. Condition & Suitability of Pavilion for Hire 2018/19 Season following raised concerns.
- (iii) **To Receive & Discuss** the tender received for grass cutting and maintenance of the Playing Fields for 2018/19.
- (iv) **To Review & Discuss** our current VAT reclaim limitations on expenditure areas which support our exempt income stream.

158/17 Hudson Copse

- (i) **To Receive & Record** the date of the latest RPC Inspection and discuss any action(s) identified.
- (ii) **To Receive & Discuss** concerns raised following evidence seen of Quad Bikes/Trail Bikes activity within Hudson Copse. This item has been carried forward from January meeting.
- (iii) **To Receive & Discuss** details of the initial quotation received for the provision of a 'footpath' from the road to the kissing gate at Hudson Copse. Quotation circulated to all.

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- (iv) **To Receive & Agree** whether an application for a Grant to prepare a Woodland Management Plan should be made by the Parish Council.

159/17 Village Amenities

- (i) **To Receive & Record** the date of the latest RPC inspection of the defibrillator located at the village hall and to record the decision taken relating to the condensation being experienced within the housing.
- (ii) **To Receive & Discuss** update following the engagement of Dog Warden visits.

160/17 Date of Next Meeting - Wednesday 18th April 2018 at Rotherwick Village Hall, The Street, Rotherwick, RG27 9GB commencing at 8.30 p.m. following the Annual Village Meeting which, will commence at 7.00 p.m. and close at 8.30 p.m.

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APPENDIX ONE - Accounts for Payment Approval - Agenda Item 153/17 (i)

Payee	Nett £	VAT £	Total £	Details	Cheque No.
Corido	389.98	65.00	324.98	Balmoral 6ft Teak Bench - Agenda Item 138/17 (iii)	000014
Rotherwick Parish Council	10,000.00	0.00	10,000.00	Transfer of funds from current account to business reserve account - Agenda Item 136/17(iv)	000013
Mrs Susan Richardson	65.47	0.00	65.47	Expenses printer cartridges, travel to Eastleigh, Course attendance	000018
Rotherwick Village Hall	12.00	0.00	12.00	Utilising S137 monies, to support electricity costs associated with the Defibrillator sited at the RVH. £12.00 per annum. Agenda Item 16/085	000016