

ROTHERWICK PARISH COUNCIL

You are summoned to attend the MEETING of ROTHERWICK PARISH COUNCIL as detailed below:

Susan Richardson

Susan Richardson

Dated this 22nd day of February 2018

Clerk, Rotherwick Parish Council

TIME, DATE AND LOCATION	7.30 pm, TUESDAY 27 th February 2018 Rotherwick Village Hall, The Street, Rotherwick.
MEMBERS:	Cllrs H Radesk (Chairman), L. Bardwell, S. Burridge, W. Craven, D. Dibbin and D. Margetson

AGENDA

131/17 Apologies - To receive any apologies for absence.

132/17 Declarations of Interest arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

133/17 Public Participation -The meeting will recess for not more than 15 minutes so as to allow any members of public to address the meeting. To Receive District and County Councillors' Reports.

134/17 Minutes of the previous Meetings

- (i) **Receive and Approve** the accuracy of the Minutes of the Parish Council Meeting held on the 17th January 2018 (previously circulated).
- (ii) **Receive & Approve** the accuracy of the Minutes of the Parish Council's Extraordinary General Meeting held on Wednesday 14th February 2018 (previously circulated).

ROUTINE BUSINESS & ADMINISTRATION

135/17 Clerk's Progress Report - To Receive & Discuss the Clerk's Progress Report (for info. only).

FINANCE

136/17 To Receive and Approve:

- (i) Payments on account (Appendix One)
- (ii) Receipts on account (Appendix One)
- (iii) The 2018-2019 Budget.
- (iv) A monetary transfer from the RPC Current Account to the RPC Business Reserve Account.

PLANNING

137/17 Applications - To Consider and make Comment on the following planning matters received from Hart District Council.

- (i) **18/00070/HOU Carradale, Wedmans Lane, Rotherwick RG27 9BN** for single storey pitched roof front extension to form porch, entrance and additional bathroom space following demolition of existing porch. Alteration to existing rear porch.
- (ii) **18/00137/HOU Willow Bank, The Street, Rotherwick RG27 9BL** for proposed rear orangery.
- (iii) **18/00171/HOU Nightingale Barn, Ridge Lane, Rotherwick RG27 9AX** for construction of a detached oak framed garage.

ROTHERWICK PARISH COUNCIL

PROPOSALS & RESOLUTIONS

138/17 To Receive & Resolve

- (i) The Parish Council's response to the 'Hart Local Plan Strategy and Sites 2016-2032, Proposed Submission Version February 2018', consultation period ending at 16.00 on the 26th March 2018.
- (ii) The proposal to co-sponsor Winchfield's response to Hart Local Plan (as per the circulated email to all).
- (iii) The purchase, as a replacement, a 1.8m Balmoral Teak Street Bench at a cost of £324.99 including delivery but plus V.A.T.

ADMINISTRATION

139/17 General Council Administrative Matters

- (i) **To Discuss & Agree** a response to Mattingley Parish Council & The Mattingley Events Committee in relation to communication received regarding suggestions of joint social events and involvement with a community group for planning matters (as per emails previously circulated to all).
- (ii) **To Receive & Review** any Matters Arising from the 9th January 2018 HDAPTC meeting (Minutes previously circulated to all on the 29th January 2018).
- (iii) **To Receive & Review** any Matters Arising from the 24th January 2018 Police & Communities Together meeting (Report by Councillor representative circulated to all on 28th January 2018).
- (iv) **To Discuss & Agree** the way in which PC Meeting Draft Minutes are circulated.
- (v) **To Discuss & Review** the feedback following Clerk's meeting with our Internal Auditor on the 2nd February 2018.
- (vi) **To Discuss & Agree** actions required to comply with GDPR (General Data Protection Regulations) which will apply from the 25th May 2018.
- (vii) **To Discuss & Agree** the methodology on reporting and actioning items on the monthly Task List for Councillors & Clerk. Acceptable and management of timeframes.
- (viii) **To Discuss & Agree** the Parish Council's Social Media Communication.
- (ix) **To Agree** the Parish Council's response to the email received from the resident of Tresco, Wedmans Lane relating to the oak tree in front of the property

140/17 Pavilion & Playing Fields

- (i) **To Receive & Record** the date of the latest RPC inspection and discuss any action(s) identified.
- (ii) **To Receive & Agree** the Parish Council's responses to the email received from the Secretary of ITW Cricket Club (previously circulated to all). Itemised to aid discussions and reach agreements.
 - a. New Hire Contract.
 - b. End of April matches outside of Contract.
 - c. Condition & Suitability of Pavilion for Hire 2018 Season.
- (iii) **To Review & Agree** the best way forward following receipt of the various quotations received to enhance, repair & renew the Pavilion & Playing Fields.
- (iv) **To Receive & Agree** the Council's response to the request from the Secretary of a 11-a-side Veteran Football Team to host 3-4 matches, on a Sunday morning in April at the Playing Fields (email previously circulated to all).
- (v) **To Receive & Review** the Income & Expenditure Reconciliation for the ten-month period 01.04.17-31.01.18, for information only as costings are absorbed within the main RPC accounts.
- (vi) **To Discuss & Agree** the best way forward with the Pavilion & Playing Field Trustees and Charities Commission registration including whether a Governing document (as previously circulated) is required.

ROTHERWICK PARISH COUNCIL

141/17 Hudson Copse

- (i) **To Receive & Record** the date of the latest RPC Inspection and discuss any action(s) identified.
- (ii) **To Receive & Discuss** concerns raised following evidence seen of Quad Bikes/Motorcycles activity within Hudson Copse. This item has been carried forward from January meeting.

142/17 Village Amenities

- (i) **To Receive & Record** the date of the latest RPC inspection of the defibrillator located at the village hall.

143/17 Date of Next Meeting - Tuesday 27th March 2018 at Rotherwick Village Hall, The Street, Rotherwick, RG27 9GB commencing at 7.30 p.m.

ROTHERWICK PARISH COUNCIL

APPENDIX ONE - Accounts for Payment Approval - Agenda Item 136/17 (i)

Payee	Nett £	VAT £	Total £	Details	Cheque No.
Robert Mandy	70.00	0.00	70.00	Mole management at Playing Fields	000007
Hampshire Association of Local Councils	40.00	8.00	48.00	GDPR Course for Clerk	000006
Mrs Susan Richardson (Retrospectively)	131.35	8.78	140.13	(£80.48 Dec Expenses* + £59.65 Jan Expenses)	000005
SLCC Membership - CilCA	101.00	0.00	101.00	SLCC Membership for Clerk	000008
Blandy & Blandy	1112.00	220.00	1332.00	Legal Services relating to 5 Lyde Green, Rotherwick	000010
Mrs Susan Richardson	82.58	9.04	91.62	Stationery, Travel to Eastleigh (CilCA Day 2), Days Parking & 2 x No Parking Signs	000009
*Cheque No. 000422 returned as 'unpaid' as NatWest account was closed. Dec & Jan Expenses were paid in one replacement Lloyds cheque 000005					

APPENDIX ONE - Account Receipts - Agenda Item 136/17 (ii)

Payer	Nett £	VAT £	Total £	Details	Statement No.
Hook & Odiham Rugby Club	200.00	0.00	200.00	Pavilion Hire (2 nd Instalment)	2